

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- educate all students to their fullest potential*
- provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mr. John A. Larkin, President
Mrs. Lynn T. Sakmann, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mrs. Michelle M. Davis
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCreedy
Mr. Gregory L. Portner

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD MEETING

Monday, September 22, 2008 – 7:30 P.M.

High School Auditorium

OPENING

- I. Call to Order – Mr. John A. Larkin, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- Work Session – Monday, October 20, 2008, 6:00 p.m., Community Board Room
- Regular Board Meeting – Monday, October 27, 2008, 7:30 p.m., Community Board Room

RECOGNITION

PRESENTATIONS

- Strategic Plan Sub-Committee Members

- V. Public Comment on Agenda Items

**September 22, 2008 Board Meeting
Agenda – Page 2**

BOARD LIAISON REPORTS

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mrs. McCready
- Curriculum – Mrs. Sakmann/Mr. Larkin
- Finance – Mr. Larkin/Mr. Fitzgerald/Mr. Portner
- Facilities – Mrs. McCready/Mr. Althouse
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett/Mr. Portner
- Berks Career & Technology Center – Mr. Althouse/Mr. Portner
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett/Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes –
 - Amend the minutes of the July 28, 2008 meeting, Page 2008-3928, Superintendent’s Office, to read: “A motion was made by Mrs. Barnett and seconded by Mrs. McCready to approve the Superintendent’s Office items and addendum items V. and VI. Resolution included as part of these official minutes.”
 - August 18, 2008 Work Session
 - August 25, 2008 Regular Board Meeting

PERSONNEL

- I. Approve September 22, 2008 Personnel Report (Report attached.)

BOARD MOTION

Move that the Board of School Directors approve the Personnel Report for September 22, 2008.

CURRICULUM

FINANCE/BUSINESS OFFICE

- I. Approve Financial Reports–August 2008 that are included in the official minute book and provided to Board members.
- II. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, Capital Reserve Fund and Capital Projects Fund.

**September 22, 2008 Board Meeting
Agenda – Page 3**

- III. Approve amending the 2008-09 Budget as follows due to receiving the Classrooms for the Future Grant.:

Revenue	Expense
7920 Classrooms for the Future <u>\$110,962</u>	1100-340 Technical Svcs.\$ 2,214
	1100-758 Tech. Supplies <u>108,748</u>
\$110,962	\$110,962

- IV. Accept Federal Program Grant Monies –

- Title I - \$225,829
- Title IIA - \$42,877

- V. Accept Donation -

Donation from Wyomissing Area Education Foundation - \$2,250

Background information – This gift is to be used to purchase whiteboards for classroom use as part of the Foundation's approved innovative educational agreement for the Education Improvement Tax Credit Program.

- VI. Approve annual financial audit as prepared by the school district auditors, Barbacane Thornton & Company, Certified Public Accountants for fiscal year 2006-07.

- VII. Approve resolution authorizing Kozloff Stoudt to represent the Wyomissing Area School District in the Berks County Board of Assessment Exemption Appeals per Resolution No. 9-22-08-1. Copy included as part of Board packet.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Business Office items.

FACILITIES

TECHNOLOGY

SUPERINTENDENT'S OFFICE

- I. Approve Adoption of Policies

Policy 121.1 – Overnight/Foreign Travel
Policy 210 – Use of Medications

- II. Approve the Wyomissing Area School District Strategic Plan 2008-2014 for submission to the Pennsylvania Department of Education.

- III. Approve Resolution 9-22-08-2 – Countywide Reassessment

**September 22, 2008 Board Meeting
Agenda – Page 4**

Background Information: Given the vast number of assessment appeals being filed in both residential and commercial/industrial properties, the substantial reduction in the Common Level Ratio, and the lengthy period of time since the last Countywide reassessment in 1993, it is resolved that the Board of Commissioners of the County of Berks give strong, thorough and careful consideration to conducting a Countywide re-assessment in order to equalize and equitably assess all real estate throughout the County of Berks.

BOARD MOTION

Move that the Board of School Directors approve the Superintendent's Report.

ADMINISTRATIVE REPORTS

I. Treasurer's Report (Informational)

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

**September 22, 2008 Board Meeting
Agenda – Page 5**

PERSONNEL REPORT

I. Approve Science Department Chair – **Brian Ackerman**, for the 2008-09 school year at a stipend of \$1,750.

II. Ratify Effective Date - **Scott Angstadt**, Elementary Music Teacher, effective September 22, 2008.

Background Information: Mr. Angstadt was Board Approved on August 18, 2008.

III. Ratify Change in Effective Resignation Date – **Brianna Angove**, Secondary Special Education Teacher, resignation effective date from September 12, 2008 to August 28, 2008.

IV. Approve Changes in Support Staff Hours:

a. **Teresita Gallegos-Rosa**, part-time Teacher's Instructional Aide at WHEC, 3 hrs./day, \$9.69/hr., to part-time Teacher's Instructional Aide at WHEC 4.5 hrs./day, \$9.69/hr., effective September 23, 2008.

Background Information: Ms. Gallegos-Rosa is taking over 1.5 hours from the 4.5 hour position resigned by Annemarie Melcher at the September 15, 2008 Board Work Session. The other 3 hours of this position are still vacant.

b. **Robert Troxel**, part-time Van Driver, 4 hrs./day, \$11.23/hr., to a shared position with another employee at approximately fifty percent, total not to exceed a maximum of 4 hrs./day, effective September 23, 2008.

V. Approve Support Staff Appointments:

a. **Richard Cosgrave**, part-time Van Driver, shared position at approximately fifty percent of a maximum of 4 hrs./day, \$11.09/hr., effective September 23, 2008.

b. **Heather Hylton**, full-time Special Education Instructional Aide at the JSHS, 7 hrs./day, \$11.02/hr., effective September 23, 2008, pending receipt of necessary documents.

Background Information: Ms. Hylton is replacing Karen Conklin.

c. **Ron Blatt**, part-time Food Service Worker, to assist with Pizza Day at WREC, effective for the 2008-09 school year, at \$7.92/hr., for a maximum of 100 hours.

VI. Approve Effective Date – **Michelle Geist**, full-time Special Education Instructional Aide at WHEC, effective November 3, 2008.

Background Information: Ms. Geist was Board approved on August 25, 2008.

September 22, 2008 Board Meeting
Agenda – Page 6

- VII. Approve Amended Support Staff Salary for the 2008-09 school year – **Jennifer Noll**, Receptionist/Monitor at WHEC, from \$10.62/hr. to \$11.09/hr., effective July 1, 2008.
- VIII. Ratify Change in Effective Date for FMLA/Child Rearing Leave – **Jessica Lengle**, Elementary Special Education Teacher at WHEC, from October 24, 2008 to September 11, 2008.
- IX. Approve Support Staff Training Outside Contracted Year at approved hourly rate – **Lisa Reichardt**, BCIU paraprofessional training, not to exceed 18 hrs., on August 19, 20, 21, and 22, 2008.
- X. Approve/Ratify Hours to comply with PDE mandate to provide local assessments that document proficiency in reading, writing, and mathematics, to be paid at the professional contracted hourly rate as follows:
- a. **Crisanne Bansner**, 4 hours
 - b. **Susan Derr**, 3 hours
 - c. **Mark Flannery**, 3 hours
 - d. **Ryan Hassler**, 3 hours
 - e. **Thomas Ritter**, 3 hours
 - f. **Betsy Santoro**, 3 hours
 - g. **Colleen Vargo**, 3 hours
 - h. **Todd Zechman**, 3 hours
- XI. Ratify Hours for Support Staff to Meet with Classroom Teacher, for a maximum of 2 hours each, at their approved hourly rate:
- a. **Elizabeth Barrer**, part-time Special Education Instructional Aide, WREC
 - b. **Kim Bressler**, full-time Special Education Instructional Aide, WREC
 - c. **Lyn Carlson**, full-time Special Education Instructional Aide, JSHS
 - d. **Lindsey Casciano**, part-time Special Education Instructional Aide, WHEC
 - e. **Karen Conklin**, full-time Job Coach, JSHS
 - f. **Hilary Decker**, full-time Special Education Instructional Aide, JSHS
 - g. **Susie Froehlich**, part-time Special Education Instructional Aide, JSHS
 - h. **Glenda Jarrett**, full-time Special Education Instructional Aide, WHEC
 - i. **Karen Koppenhaver**, full-time Special Education Instructional Aide, WHEC
 - j. **Kim Latino**, full-time Special Education Instructional Aide, JSHS
 - k. **Dottie Lefever**, full-time Special Education Instructional Aide, JSHS
 - l. **Bernadette Lis**, full-time Special Education Instructional Aide, JSHS
 - m. **Marci Luckenbill-Felty**, full-time Special Education Instructional Aide, JSHS
 - n. **Kim Luigard**, full-time Special Education Instructional Aide, WREC
 - o. **Molly Mantione**, full-time Special Education Instructional Aide, WHEC
 - p. **Holly Miller**, full-time Special Education Instructional Aide, WHEC
 - q. **Marie Minnich**, full-time Special Education Instructional Aide, WREC
 - r. **Eve Pardo**, full-time Special Education Instructional Aide, JSHS
 - s. **Stacey Riegel**, full-time Special Education Instructional Aide, WHEC
 - t. **Kathy Schweitzer**, full-time Special Education Instructional Aide, JSHS
 - u. **Danielle Shobe**, full-time Special Education Instructional Aide, WHEC
 - v. **Arlene Wagner**, part-time Special Education Instructional Aide, JSHS

September 22, 2008 Board Meeting
Agenda – Page 7

- w. **Jennifer Wolfe**, full-time Special Education Instructional Aide, WREC
 - x. **Lauren Yelinek**, full-time Special Education Instructional Aide, WHEC
- XII. Approve hours for support staff aides to attend CPR and first-aid training – On October 6, 2008, the following support staff members will attend CPR and first-aid training for an amount not to exceed a maximum of 6 hours at their approved hourly rate:
- a. **Susie Froehlich**, part-time Special Education Instructional Aide, JSHS
 - b. **Scott Gehman**, full-time Special Education Instructional Aide, WREC
 - c. **Karen Koppenhaver**, full-time Special Education Instructional Aide, WHEC
 - d. **Bernadette Lis**, full-time Special Education Instructional Aide, JSHS
 - e. **Marie Minnich**, full-time Special Education Instructional Aide, WREC
 - f. **Eve Pardo**, full-time Special Education Instructional Aide, JSHS
 - g. **Rupa Patel**, full-time Special Education Instructional Aide, WHEC
 - h. **Kathy Rohm**, full-time Special Education Instructional Aide, WHEC
 - i. **Danielle Shobe**, full-time Special Education Instructional Aide, WHEC
 - j. **Rebecca Sibbett**, part-time Special Education Instructional Aide, WREC
 - k. **Arlene Wagner**, part-time Special Education Instructional Aide, JSHS
- XIII. Ratify Additional Hours for support staff - **Eve Pardo**, full-time Special Education Instructional Aide at the JSHS, .5 hours, at her approved hourly rate, to brief teachers on medical and educational issues for one special education student at staff meeting.
- XIV. Ratify Additional Hours for support staff to attend Paraprofessional Academy - On September 22, 2008, the following Special Education Instructional Aides attended a Paraprofessional Academy Class at BCIU, 3.5 hours, at their approved hourly rate:
- a. **Donna Bottiglieri**, full-time Special Education Instructional Aide, WHEC
 - b. **Lindsey Casciano**, part-time Special Education Instructional Aide, WHEC
 - c. **Susie Froehlich**, part-time Special Education Instructional Aide, JSHS
 - d. **Kathleen Rohm**, full-time Special Education Instructional Aide, WHEC
- XV. Ratify additional hours for support staff - **Mary Muir**, 1 hour at her approved hourly rate, on August 20, 2008, to plan 5th & 6th grade computer curriculum.
- XVII. Ratify Support Teacher - **Donna Fischer**, support teacher to Meghan Miller, Elementary Special Education Long-Term Substitute, for the 2008-09 school year, with a \$500 stipend.
- Background Information: Ms. Fischer was Board approved on July 28, 2008, as support teacher for Nicole Ettaro, who resigned effective August 7, 2008.*
- XVI. Approve Supplemental Activity Advisor Appointment for the 2008-09 school year – **Ryan Hassler**, Sr. High Math Team Advisor, 15 points, \$1,253.
- XVII. Approve Supplemental Activity Rate Changes for the 2008-09 School Year as follows:
- a. **Jennifer Bowe**, School Spirit Co-Coordinator, 9 points, \$725, change to 9.5 points, \$793.

September 22, 2008 Board Meeting
Agenda – Page 8

- b. **Richard Cavanagh**, Sr. High Drama Producer, 9 points, \$752, change to 13.5 points, \$1,127.
- c. **Susan Derr**, Drama Director, 50 points, \$4,175, change to 50.5 points, \$4,217.
- d. **William Dramby**, Model UN Club Co-Advisor, 11 points, \$919, change to 18.75 points, \$1,566.
- e. **Corinne Fecho Yanes**, Model UN Club Co-Advisor, 12 points, \$1,002, change to 20.25 points, \$1,691.
- f. **Laura Hensler**, School Spirit Co-Coordinator, 9 points, \$752, change to 9.5 points, \$793.
- g. **Melissa Kreps**, Sr. Class Co-Advisor, 10.5 points, \$845, change to 11 points, \$919.
- h. **Kim Lally**, Sr. Class Co-Advisor, 10.5 points, \$877, change to 11 points, \$919.

XVIII. Approve Additions to the District Volunteer List.

XIX. Approve the District Substitute List, with Additions/Deletions.